

**TOWN OF OLD ORCHARD BEACH
TOWN COUNCIL MEETING
Tuesday, February 3, 2015
TOWN HALL CHAMBERS
7:00 p.m.**

A Town Council Meeting of the Old Orchard Beach Town Council was held on Tuesday, February 3, 2015. Vice Chair Thornton opened the meeting at 7:01 p.m.

The following were in attendance:

**Vice Chair Joseph Thornton
Councilor Kenneth Blow
Councilor Michael Tousignant
Town Manager Larry Mead
Assistant Town Manager V. Louise Reid**

**Absent: Chair Shawn O'Neill
Councilor Jay Kelley**

**Pledge to the Flag
Roll Call**

ACKNOWLEDGEMENT:

COUNCILOR BLOW: He invited everyone to attend the Community Dinner at the American Legion sponsored by the OOB365 on Sunday, February 8th from 1:00 to 5:00 with lots of great food and a great opportunity to get to know each other and expressed appreciation to OOB 365 for this great endeavor.

ASSISTANT TOWN MANAGER: I have received calls from those who lived at 6 School Street asking that I particularly thank Fire Chief Ricky Plummer and Police Chief Dana Kelley and their staffs for the marvelous job they did to see that all residents of School Street were safe and to provide for their care. They also mentioned the sensitivity of the staff and also Animal Control Officer, Will Watson, for their understanding of their concerns for their animals. We are so fortunate to have such qualified, professional individuals on our staff but more importantly, they show their care which is recognized. I think we also should express our thanks to neighbors who helped and also the Red Cross for their immediate and continued attention to the needs of these folks. Donations to the Red Cross can be made to 2401 Congress Street, Portland, Maine. Thanks to the American Legion for the safety of their establishment; to members of Neighborhood Watch and Helene and Carter Whittaker and members of CERT and Neighborhood Watch; and to all who stepped forward at this most difficult time. Also our thanks to Director Al Shutz and the Shuttlebus, for their donation of fifty (50) bus passes to be used by the residents when they return to their homes. We thank the courtesy extended by the hotel involved in assisting in the needs of the residents of School Street. Thanks to Mary Beth Smith who is coordinating with local restaurants for food delivery to these folks at the hotel. So far Jimmy Albert from Jimmy the Greek's and Tom LaCasse of the Oceanside Grille have provided night meals. The Salvation Army and the Town's General Assistance Director will be following up in the days ahead in practical ways. "Hope is important because it can make the present moment less difficult to bear and if we believe that tomorrow will be better, we can beat a hardship today."

Our thanks also to the Bill Robertson, Public Works Director, and his staff for the hours of snow removal over the past week. I also received an e-mail from Maine Water Company asking us to thank the citizens and municipal employees for helping clear out the hydrants. We appreciate what you do not only for our Fire Department but also you are appreciated by the Maine Water Company.

ACCEPTANCE OF MINUTES:

Town Council Workshop Minutes of January 15, 2015; Town Council Meeting Minutes of January 20, 2015 and Town Council Workshop Minutes of January 20, 2015.

Councilor Tousignant, in reviewing the Minutes of the January 15, 2015 Workshop requested that the wording be added – “The Council expressed its intent that there would be no parking permitted within the easement area.”

MOTION: Councilor Tousignant motioned and Councilor Blow seconded to amend the January 15, 2015 minutes to read, “The Council expressed its intent that there would be no parking permitted within the easement area.”

VOTE: UNANIMOUS.

MOTION: Councilor Blow motioned and Councilor Tousignant second to approve the Minutes of the January 15, 2015 Workshops, the Town Council Meeting Minutes of January 20, 2015 and the Town Council Workshop Minutes of January 20, 2015.

VOTE: Unanimous.

PUBLIC HEARING BUSINESS LICENSES AND APPROVAL:

CHAIR: I open this Public Hearing at 7:09 p.m.

Eryn Belcourt & Beltrand Oseguera dba/Prestige Barbershop (207-2-12-B1), 155 Saco Avenue, B1 - Personal service.

CHAIR: I close this Public Hearing at 7:09 p.m.

MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Approve the business license as read.

VOTE: Unanimous.

TOWN MANAGER’S REPORT

Snow operations: He acknowledged the crews who worked with great dedication; talked about sidewalk snow removal issues; clearing of the fire hydrants; and asked the public not to pile snow onto the sidewalks, school routes, especially when plowing. He reported that tomorrow he will be meeting with housing providers of International Students. He will be attending Finance Committee meetings for the presentation of CIP issue. He met with the Director of the Pines relative to a workshop issue related to 60 units of subsidized housing grant. He reported extensively on the School Street fire and indicated he was

working with Code, Fire, Red Cross and the management company. He acknowledged the work of the Fire and Police Departments. He announced the upcoming two workshops including February 19th including a possible gift of a house to the Town and Tax Acquired property and on February 25 the Pines TIF, Food trucks and Special Entertainment ordinance.

PRESENTATION: Old Orchard Beach's responsibilities under the MS4 (Municipal Separate Stormwater Sewer System) Program by Jodie Keene and Robin Saunders from Cumberland County Soil and Water Conservation District and Christine Reinhardt from Wright Pierce. The Town is obligated under federal law to have a program to manage stormwater so that it is separated from our sewer system and to limit environmental pollution. Bill Robertson is lead staff person, along with Jeffrey Hinderliter. The Town utilizes both Wright Pierce and the Cumberland County Soil and Water Conservation District (SWCD) to assist in staying compliant. Failure to adhere to the federal regulations can subject the town to significant financial penalties. One of the requirements is to annually update the Town Council on the program.

Old Orchard Beach has a clean water act permit that is administered by the Maine Department of Environmental Protection (DEP) that allows you to discharge runoff into water bodies if measures are taken to minimize pollution from your storm sewer system and municipal facilities and operations. This permit is referred to as the Maine Pollution detection and Elimination System (MPDES) MS4 Permit.

The Town of Old Orchard Beach is working hard to comply with stormwater permit requirements, responsibilities of departments within Old Orchard Beach. Discussion will include responsibilities of Public Works, Planning, Code Enforcement, Public Safety, School Department and Wastewater. The report contained information on the Primary Point of Contact for each department:

Public Works – William M. Robertson, PE, Public Works Director
Jim Fish, Master Mechanic – Secondary for DPW Garage
Mike Perrone – Foreman – DPW Garage/Outfalls
Tom Burns – Secondary for Mapping – GIS Mapping and Analysis

They will coordinate implementation of the Old Orchard Beach's Stormwater Plan through coordination with all municipal departments and serves as the stormwater program point of contact (POC) with DEP. Inspects and maintains all municipal stormwater infrastructures. Follows pollution prevention measures at the Public Works garage to ensure that municipal operations at these facilities do not pollute nearby water resources. Uses proper erosion and sedimentation control measures during construction and maintenance. Identifies possible pollution sources within the community and works to eliminate these sources. Ensures staff are trained in proper procedures for minimizing pollution, including but not limited to chemical storage, spill prevention and clean up, and use of erosion control measures. Creates and maintains up-to-date maps of all municipal stormwater infrastructure. Encourages developers to use Low Impact Development, to minimize environmental impacts from development. Through technical review and permitting follow-up, ensures systems designed to collect and treat stormwater (on public and private property) are maintain and functioning.

Planning – Jeffrey Hinderliter – Town Planner

Reviews site plans for proper erosion and sedimentation control practices to ensure construction project include stormwater control measures (SCMs) to avoid polluting water

resources; and post-construction stormwater management controls are incorporated into development designs to help keep untreated runoff from entering Old Orchard Beach's stormwater infrastructure. Encourages developers to use Low Impact Development, Conservation Subdivision Design and Open Space Networks, which minimizes environmental impact from development. References Old Orchard Beach's non-water stormwater ordinance and erosion control standards when working with developers. Requires that Third-Party Inspector is included on larger projects to ensure construction and post-construction systems are designed to collect and treat stormwater on public and private property. Assists developers with creation of subdivision and sites plans to ensure floodplains, wetlands and water bodies are protected and development near these areas conforms to applicable local, state and federal ordinances, rules and laws. Conducts pre-permit approval site walks with Planning Board members and developers to field verify and identify the location of constraining elements such as steep slopes, natural drainage ways, wetlands, waterbodies, and soil test pits. Writes Plans (e.g., Comprehensive Plan) and Ordinances that encourage and/or require developers to establish buffers adjacent to natural resources; preserve and protect floodplains, wetlands and surface waters; create and implement erosion and sedimentation control plans; maintain stormwater systems; development of Conservation Subdivision designs.

Code Enforcement – Dan Feeney, Code Enforcement Officer

Inspect small-scale (e.g. single family homes) construction projects (on both public and private property) to ensure proper erosion and sedimentation control practices are being used and pollutants are not entering the Town's MNS4. Conduct inspections on sites under construction or renovation for compliance with the Town's building codes and zoning ordinances and state statutes and works with contractors to correct deficiencies. Identifies possible pollution sources within the community and notifies the Director of Public Works (Old Orchard Beach's stormwater program point of contact). Investigates complaints of possible code, ordinance and state statute violations as they relate to erosion control and stormwater management, and initiates appropriate action to insure compliance as necessary.

School Department – Jay Kelley – RSU23 Operations Manager

Follows operation and maintenance plan for their facility to ensure activities do not pollute water to chemical storage and spill prevention and clean up. Identifies possible pollution sources within the community and notifies Director of Public Works (Old Orchard Beach's stormwater program point of contact.)

Public Safety – Fire Chief Ricky Plummer

Public Safety – Police Chief Dana Kelley

Follows operation and maintenance plans for their facilities to ensure activities do not pollute water resources. Identifies possible pollution sources within the community and notifies Director of Public Works (Old Orchard Beach's stormwater program point of contact.)

Waste Water Treatment –Supervisor Chris White

Follows operation and maintenance plan for pump stations and wastewater facility to ensure activities do not pollute water resources. It should be noted that the Wastewater Treatment Plant is covered under a separate MEPDES permit. Ensures staff is trained in proper procedures for minimizing pollution, including but not limited to chemical storage and spill prevention and clean up.

Common stormwater pollutants include soil, sand, and sediments that cloud the water and smother wildlife habitats. Chemicals (fertilizer, weed and bug killers, vehicle fluids, coal tar pavement sealers, etc.), are carried with runoff and can be toxic to wildlife. Pet waste contains bacteria that can wash into swimming areas and create health hazards, and may contribute to beach closures. Salt, which is spread on roads, sidewalks, and parking lots to melt snow and ice, dissolve in water or snowmelt. Once salt gets into our water it cannot be removed. Salt in our waterways can be toxic to wildlife as well. Debris, like cigarette butts To meet the requirements, Old Orchard Beach must adopt increased stormwater standards applicable to new development, redevelopment and construction; long-term maintenance and inspection of stormwater infrastructure; preventing pollution from all municipal operations and facilities; improving polluted water bodies within your municipality, with priority given to PRIORITY; and raising awareness of stormwater, specifically the appropriate practices that should be used, inspected, and maintained on a regular basis to reduce polluted runoff. Goosefare Brook, a stream that flows from Saco to Old Orchard Beach, is Old Orchard Beach's priority water body. The Brook is impaired, which means pollution levels make it difficult for stream life to survive. Saco and Old Orchard Beach are working with the York County Soil & Water Conservation District to develop a management plan to restore Goosefare Brook. Saco and Old Orchard Beach will implement the plan when it is finalized.

They stressed that the elimination of any type of pollution was priority. There would be increased outreach to provide educational opportunities as well as organized events to get the message out. There would be increased opportunity for public participation. Illicit Discharge Detection and Elimination is critical and the need for quick identification of pollution areas. Importance of reviewing construction sites for run offs and ensuring that there is no impact on water sources. They reviewed the importance of the audit and the fines that would be levied in the case of mismanagement. Protection and scrutiny are required to assure that pollution is being addressed at every level. Stormwater management after construction will be a major focus of the department heads. The importance of making sure that all systems are functioning as they should. Reporting and Recordkeeping will be a top priority. Cooperation by all and coordination with the Cumberland County Soil and Water Commission and satisfying that all regulations are being followed. Also the necessity to see that all permits are in order and policies and procedures are being followed.

The Town Council expressed their appreciation for the information provided this evening and assurance that there would be full cooperation from all department heads in seeing that we are following all procedures and policies.

6353 Discussion with Action: Set a Public Hearing date of Tuesday, February 17, 2015 to Amend the Town of Old Orchard Beach Code of Ordinances as follows: Chapter 78 – ZONING, Article I – IN GENERAL, Section 78-1 – DEFINITIONS; Chapter 78 – ZONING, Article VI – DISTRICTS, Division 8 – GENERAL BUSINESS DISTRICT 1 (GB-1), Section 78-803 – CONDITIONAL USES; Chapter 78 – ZONING, Article VI – DISTRICTS, Division 16 – HISTORIC OVERLAY DISTRICT (HO), Section 78-1135 – PROHIBITED USES; Chapter 78 – ZONING, Article VII – CONDITIONAL USES, Division 2 – CONDITIONS, Section 78-1277 – MEDICAL MARIJUANA; Chapter 18 – BUSINESSES, Article XI – RESERVED, Sections 18-601 – 18-606 – Reserved; Appendix A – SCHEDULE OF LICENSE, PERMIT AND APPLICATION FEES – LICENSE ORDINANCE CATEGORIES.

BACKGROUND:

The Council held a Workshop on January 20th to review the proposed medical marijuana ordinance and directed that a Public Hearing be held for the purpose of taking public comment. This order formally establishes the February 17th as the date for the Public Hearing.

During the discussion period the Vice Chair indicated that this is a very important subject and that the Town Council is asking for input from the citizens on this agenda item and would like the Public Hearing to be moved from February 17, 2015 to March 3, 2015.

Pierre Bouthiller, project organizer, spoke about the importance of this project. He emphasized that Maine lawmakers in this year will consider at least four bills related to marijuana, including one setting a limit to determine requirements for research and development. He also indicated again the interest in the facility location of 60 Saco Avenue. He indicated that he believed that the proposed mixed use for the building of Medical marijuana research and product development is on the forefront of change in regulations on the state and national level. He also addressed the issue of "smell" which was one of the concerns at the last workshop and again indicated that the highest possible industrial containment will be in use in this facility. He continued to talk about the need for clinical research to show benefits arising for medical marijuana.

MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Set a Public Hearing date of Tuesday, March 3, 2015 instead of February 17, 2015 to Amend the Town of Old Orchard Beach Code of Ordinances as read.

VOTE: Unanimous.

6354 Discussion with Action: Approve the Transfer of the Forfeitable items of the Defendant in Rem, or any portion thereof, pursuant to 15 M.R.S.A., Section 5824(3) and Section 5826(6) and accept the seizure money (\$7,020.00) should it be awarded by the Courts.

BACKGROUND:

15 M.R.S.A. Section 5824(3) requires that, before any forfeitable item may be transferred to a State Agency, County or Municipality, the municipal legislative body must publicly vote to accept the item(s) if subsequently ordered forfeited by the court. As with all forfeitures, an approval of a transfer by the municipal legislative body does not guarantee either that the Defendant(s) In Rem will in fact be forfeited or, if forfeited, that the Court will order the item(s) transferred to the approving Department, Agency, County or Municipality. This action tonight is to signify that, if the seizure money should be awarded by the Courts, that the Municipality is willing to accept it.

MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Approve the Transfer of the Forfeitable items of the Defendant in Rem, or any portion thereof, pursuant to 15 M.R.S.A., Section 5824(3) and Section 5826(6) and accept the seizure money (\$7,020.00) should it be awarded by the Courts.

VOTE: Unanimous.

6355 Discussion with Action: Naming of a Private Way, Cardinal Lane, previously addressed as 172 and 174 Portland Avenue, for E-911 purposes.

BACKGROUND:

Section 50-114 – Designation of street names explains: (h) if there are three or more developed parcels that abut a private lane or way, the owners of those lots may petition the Town Council to name the private way. The assessor shall issue street numbers for that street. It will be the sole responsibility of the owners to maintain a street sign at the entrance to the private way in accordance with public works department’s standards for public road signs. The name of the private way shall not conflict or sound similar to any existing street name. The Assessor’s office asked the three owners to come to an agreement on three possible choices and one of these choices, Cardinal Lane, was the best choice with the least conflict with existing street names. The Assessor is recommending that the Town Council accept Cardinal Lane as a private way. Again, according to ordinance, it is the sole responsibility of the owners to maintain a street sign at the entrance to the private way.

MOTION: Councilor Blow motioned and Councilor Tousignant seconded to approve Naming of a Private Way, Cardinal Lane, previously addressed as 172 and 174 Portland Avenue, for E-911 purposes.

VOTE: Unanimous.

6356 Discussion with Action: Approve repairs to the Old Orchard Beach Ladder Truck 1 Fire Engine, in an amount not to exceed \$50,000 from Account Number 20118-50350 – Contingency Expense, with a balance of \$124,400.

BACKGROUND:

Chief Ricky Plummer informed the Town Council at a recent workshop that the Ladder Truck, Truck 1, has extensive repair needs that were documented in a recent inspection required to certify the ladder as suitable for use and also in a recent inspection of the chassis, pumps and engine by a repair facility in Auburn. The cost of all repairs needed is close to \$250,000, which exceeds the value of the apparatus. At the workshop the Council directed the Chief to develop a short list of repairs that will keep the truck in service until a replacement vehicle can be obtained. This priority list is estimated to cost just over \$50,000. Below is a list of repairs with the bold items requiring repairs immediately. Without these repairs the ladder truck will not remain in service.

OBFD Truck 1 Repairs

Truck chassis Issues	Cost	Items to repair Now Priority Cost
Repair Frame Rail Separation	\$ 20,000.00	
Sandblast and Paint Frame	\$ 10,000.00	
Replace Rusted and leaking Hydraulic lines	\$ 22,000.00	\$ 22,000.00
Repair/replace hydraulic line holder, Left Rear Outrigger	\$ 900.00	\$ 900.00
Sandblast and Paint Pump Housing , re-weld several spots and repair water leaks	\$ 15,000.00	\$ 2,000.00
Replace 6 Intake Valves	\$ 3,600.00	\$ 3,600.00
TOTAL Chassis issues	\$ 71,500.00	\$ 28,500.00

Note: unidentified issues may add cost

Ladder Issues

Break Ladder Down, all Sections for work to be done	\$ 28,000.00	
Sand Blast and Paint Aerial	\$ 70,000.00	
Replace Pulleys 8 @ 400.00	\$ 3,200.00	\$ 3,200.00
Replace Pins and Bushings 8@ 215.00	\$ 1,720.00	\$ 1,720.00
Replace Cables 6@ 800.00	\$ 4,800.00	
NFPA Labels	\$ 200.00	\$ 200.00
Replace Aerial Swivel	\$ 15,200.00	
Rebuild outrigger Plates 4 @ 100	\$ 400.00	
Rebuild leaking cylinders for outriggers 4 @ 500.00	\$ 2,000.00	\$ 2,000.00
Rebuild Hydraulic Pump to pass NFPA test for certification	\$ 3,600.00	\$ 3,600.00
TOTAL Ladder Issues	\$ 129,120.00	\$ 10,720.00

Other Issues

Rebuild Emergency Power pump	\$ 1,500.00	\$ 1,500.00
Replace Lift Cylinders on Bucket (leveling device)	\$ 1,000.00	\$ 1,000.00
Bottom of Turntable- Sandblast and paint	\$ 2,000.00	
Replace chafing Hydraulic Lines at Turntable	\$ 2,000.00	\$ 2,000.00
Repair Cable Anchor Brackets	\$ 1,500.00	
Repair or Replace Generator	\$ 3,600.00	\$ 3,600.00
Repair or replace Ladder Pipe Nozzle	\$ 4,600.00	\$ 4,600.00
Body work and paint truck	\$ 25,000.00	
TOTAL Other Issues	\$ 41,200.00	\$ 12,700.00
TOTAL ALL COSTS	\$ 241,820.00	\$ 51,920.00

The Town Manager indicated that the time line for the referendum question for the June 10th election would require that the Town Council hold workshop in March and the Town Council would then order the Town Clerk to place the question on the ballot by April 21, 2015, followed by a Public Hearing on either May 5th or 19th and then the tentative election day would be June 9, 2015.

MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Approve repairs to the Old Orchard Beach Ladder Truck 1 Fire Engine, in an amount not to exceed \$50,000 from Account Number 20118-50350 – Contingency Expense, with a balance of \$124,400.

VOTE: Unanimous.

6357 Discussion with Action: Accept the bid for the purchase of ballistic vests for the Old Orchard Beach Police Department in the amount of \$13,256.84 from Account Number 20131-50501, Operational Supplies, with a balance of \$37,721.09.

BACKGROUND:

The Police Department solicited proposals for the purchase of twenty-one (21) ballistic vests which had previously been approved by the Council during the budget process. They requested bids from the following:

Admiral Fire & Safety, Inc.
Tri State Police & Fire Equipment
Hanging by a Thread
Neptune Uniforms

They received the following three bids:

<u>Admiral Fire Safety</u>	<u>\$850 each</u>	<u>\$17,850.00</u>
<u>Office Store</u>	<u>\$753.08 each</u>	<u>15,814.68</u>
<u>Riley's Sport's Shop Inc.</u>	<u>\$625.00 each</u>	<u>13,125.00</u>
		Options: 131.84
<u>Total:</u>		<u>\$13,256.84</u>

MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Accept the bid for the purchase of ballistic vests for the Old Orchard Beach Police Department from Riley's Sport Shop Inc. in the amount of \$13,256.84 from Account Number 20131-50501, Operational Supplies, with a balance of \$37,721.09.

VOTE: Unanimous.

6358 Discussion with Action: Approve Resolution Authorizing membership in the Maine Service Center Coalition and designation of a Representative and Alternate Representative to vote at business meetings.

BACKGROUND:

Because of its unique role as a resort community, the large number of seasonal residents and property owners, and the tens of thousands of summer visitors, provides far more in municipal services than is typical of a community with a year-round population of less than 10,000, our property taxpayers pay for providing this higher level of services. The sales taxes (and income taxes) that are generated in OOB benefit the state and the residents of other towns and counties in the state. The Maine Service Center Coalition is comprised of communities in Maine that have to provide services to a larger population than just their own residents. The Service Center Coalition works to promote and retain policies and legislation that help towns such as Old Orchard Beach and that reduce the property tax burden on our residents. The Governor has proposed major tax reform for this legislative session and there will be a lot of work in Augusta that will affect Old Orchard Beach. The Maine Service Center Coalition (MSCC) promotes and advocates for legislation and policies that benefit the economic and social viability of Maine communities like Old Orchard Beach that provide a wide range of services and economic benefits to both visitors and Maine residents from other communities. The Town Manager particularly mentioned the attacks on Revenue sharing and other municipal revenue

sources. It is the hope of the municipalities that full funding will be reestablished because not having it impairs our ability to provide long overdue property relief for our citizens. Given the ongoing fiscal problems, participation in this program will be an advantage to the community.

MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Approve Resolution Authorizing membership in the Maine Service Center Coalition and designating Town Manager, Larry Mead, as a Representative and Assistant Town Manager, V. Louise Reid, as an Alternate Representative to vote at business meetings.

VOTE: Unanimous.

GOOD AND WELFARE:

JEROME BEGART: In discussing the International Students meeting being held tomorrow, he suggested an emergency insurance fund in case of unexpected emergencies in the employment ratio and economic times. He also again mentioned the invitation to the Community Dinner sponsored by the OOB 365.

MARK KOENIG: He urged consideration by residents who would be interested to be part of the Planning Board. At the present they have only four members and if someone is not there, it makes it difficult to have consensus on issues and the Planning Board issues are vital to the economic development of the Town of Old Orchard. He explained the process and encouraged those who have an interest to contact the Town Clerk. It is a learning experience but one that can be invigorating and at the same time a community service.

COUNCILOR TOUSIGNANT: He brought up the critical need for a second ambulance and suggested that a workshop should be held to discuss this issue as well as the fire ladder truck. The Vice Chair indicated that perhaps both matters could be discussed at a March Workshop.

ADJOURNMENT

MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Adjourn the Town Council Meeting at 8:20 p.m.

VOTE: Unanimous.

Respectfully Submitted,

V. Louise Reid
Town Council Secretary

I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of ten (10) pages is a copy of the original Minutes of the Town Council Meeting of February 3, 2015.

V. Louise Reid